

# KONBIT SANTE

## DEVELOPMENT & FUNDRAISING SPECIALIST

We are seeking a self-starter who is able to jump right into our dynamic team and serve as the organization's Development & Fundraising Specialist. This role will sustain and grow Konbit Sante's resources through building and maintaining relationships that continually strengthen connections between people and our mission. This position reports to the Executive Director and collaborates with staff in Maine and Haiti.

For twenty years, Konbit Sante has been operating with a small team in Falmouth, Maine and Cap-Haitien, Haiti. This Maine-based role will have the ability to work independently and as part of a team with regular staff, as well as leading a small team of volunteers. This individual must exhibit strong project leadership, have a track record of success creating and implementing fundraising and development strategies, and possesses the ability to tell stories through written and social media platforms.

This individual will travel to the beautiful country of Haiti each year. They will immerse in the culture and get to know our network so as to deepen the knowledge and appreciation for the work we do together.

### **MAJOR DUTIES**

#### **Development and Fundraising**

- Leads, develops, implements, and reports results of all fundraising events and practices for the organization
- Leads key fundraisers such as We walk with Haiti and other seasonal fundraisers
- Supports grant writing activities to pursue new and established funding sources
- Searches for new business opportunities for partnerships and develops ideas for new fundraisers
- Maintains, sells, and delivers metal art throughout the community to raise awareness and funds
- Engages new donors and partners to consistently and sustainably grow donor base
- Provides staff support to the fundraising and communications committee and to the board of directors as relevant

#### **Communications**

- Develops and publishes content for the Konbit Sante website, newsletter, social media, physical advertisement or materials, and press releases
- Consistently collects and stores media (photos and videos) to utilize for communication purposes
- Supports the development and integration of volunteers to assist in related duties
- Develops summer, end-of-of year, and seasonal newsletters
- Develops brochures, flyers, and publicity materials as needed

#### **MINIMUM JOB REQUIREMENTS**

- Proven experience of at least 1-2 years in fundraising, development, and/or securing major gifts for a nonprofit organization – preferably with some global health or international development experience
- Bachelor's level degree in Development, Marketing, Public Relations, Journalism, Communications, or a related field

#### **BENEFITS**

- This is a full-time position that includes salary, vacation and sick day allowances, 401k match program, and employer-provided health insurance benefits.

To apply, please submit a resume and cover letter to [hr@konbitsante.org](mailto:hr@konbitsante.org)